

## Appendix 1: Price and Quality Evaluation

**Gutter cleaning contract.** The Project consists of the clearing and cleaning of all Guttering and downpipes along with minor associated repairs to residential blocks throughout Havering using an air/sky vacuum system.

### Analysis of Price & Quality Matrix

Our route to Market was via Crown Commercial services (CCS) DPS supported by our in Houses procurement team, Further competition Under RM6130 Building cleaning Services

### Price Scores

All tender documents were prepared and approved by LBH prior to being issued. After clarification and correction of any arithmetical or obvious errors, the prices for evaluation were as follows:

<b>Tender Return</b>	<b>Superguttervac</b>
	£1,306,030.00
<b>Total pricing schedule</b>	<b>£1,306,030.00</b>

### Qualitative evaluation

The qualitative evaluation of the ITT was undertaken by representatives of the LBH Project Team, with final scores being confirmed through moderation undertaken by a member of the One Source Procurement team. As detailed in the Contract Notice and Tender documents, quality submissions accounted for 30% of each bidder's overall score. Each section of the method statement questionnaire was evaluated by using a 0-5 scoring criteria, along with supporting narrative to accompany the score awarded, the raw scores for each method statement questions were entered into an evaluation matrix which converts the raw scores into the weighted scores.

Quality score	Superguttervac	
Q1	4	8%
Q2	4	8%
Q3	4	8%
Total	12	24%

## Price and Quality Scores Combined

The tender award is based on 70% Price and 30% Quality. The price and quality scores are combined in table below. As only one supplier has submitted a tender return we checked to ensure this return was all in line with the contract requirements and is well within our Budgets. Havering's Procurement team have confirmed that the one Tender return is acceptable to award the contract.

	Final Scores				
	Commercial - 70%		Quality - 30%		Total%
Superguttervac	£1,306,030.00	70%	24%		94%

### Recommendation:

The recommendation is to award the contract to Super Gutter Vac Ltd